

Building and Grounds Committee
Meeting Minutes
Monday, July 6, 2026

1. Call to Order

Meeting was called to order by Ristow at 8:30 a.m.

2. Roll Call

Members Present: Kathi Cauley, Robert Preuss, Phil Ristow, Roger Lindl

Members Not Present: Michael Foster

Others Present: Michael Luckey, John Fox, John Rageth, Sean Heaslip, Jess Holmes

Others Present via Teams: Sarana Stolar

3. Certification of Compliance with Open Meetings Law

Luckey reported that the meeting agenda was properly noticed in compliance with the law

4. Review of Agenda

No changes were made

5. Confirmation of Officers

Ristow Chair. Preuss Vice Chair

6. Public Comment

None

7. Communications- \$400K Grant Application Submitted for Highway and Jail

A public service commission grant was submitted by Fox in late June for future lighting repairs for both the Highway Department and the Jail

8. Approval of June 1, 2026, Building and Grounds Committee Minutes

A request from Ristow was made to move the order of Foster from others present via Teams to members present via Teams. Motion by Preuss to approve, seconded by Cauley. Motion carried

9. Updates On Projects

- a. **Courthouse:** video surveillance enhancements awaiting bids from licensed contractors. Audible alarms at emergency exit doors and mechanical equipment access platform are completed
- b. **Fair Park:** the interior lighting is near completion
- c. **Fair Park Gate Status:** Proposals have gone out for the repair or demolition of the north entrance gate. The committee agrees to wait until the Master Plan is complete to decide
- d. **Legacy MIS Demolition:** the committee agreed to keep this in the 2027 budget for demolition

10. Resolution- Highway Department Gate Repairs

In April, the Highway fence entrance was damaged by lightning. All four motors were burnt out at that time. There were two proposals for repair. One for \$43K and another for \$55K. Motion to approve the proposal for \$43K by Lindl, seconded by Preuss. Motion carried

11. Facilities Staffing Changes

Human Resources approved Facilities request to eliminate one part-time position and one pool position to create one benefited full-time position. This will need to be passed by the County Board at a future meeting

12. IT Project Updates

Rageth provided many updates including: the Co-pilot test group met back in April. MIS is currently working with the City of Watertown to combine the Dodge to the Jefferson County property tax page. They are testing a new product, Fort DLP, to monitor employees' workspace. Rageth states that they are configuring new firewalls and addressing ransomware security concerns

13. Financial Reports

- a. Central Services
- b. Management Information Systems

Reports reviewed no action taken

14. Discussion and possible action on future meeting dates and agenda items

Next meeting scheduled for Monday, August 3rd, 2026. The committee would like to move this time to 9:00 a.m. after confirmation with committee member Michael Foster who was not present at today's meeting

15. Adjourn

Motion by Lindl to adjourn at 9:16 a.m. Seconded by Preuss. Motion passed